



PSW
PAKISTAN SINGLE WINDOW



USER MANUAL

Balochistan Revenue Authority Module

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ABSTRACT

Welcome to the Balochistan Revenue Authority User Manual!

The Pakistan Single Window (PSW) Balochistan Revenue Authority User Manual is your step-by-step guide on how to request for exemption/waiver of Cess Payment (with and without Bank Guarantee). It also covers requests for exemption/waiver against NTN/FTN and the process for Bank Guarantee Release/Encashment using the PSW portal. This user manual offers an overview of the PSW system and outlines its key features.



1. INTRODUCTION

The Pakistan Single Window (PSW) is an electronic portal that allows parties involved in cross border trade and transport to lodge standardized information and documents using a single- entry point to fulfil all import, export, and transit related regulatory requirements. The information is transmitted electronically and individual data elements for clearance and regulatory approvals need only to be submitted once. Use of the PSW portal is allowed to authorized users who have completed the subscription process (in cases where a subscription has expired, users must initiate and complete the renewal process). Once subscribed and registered with PSW, you can access the portal to engage in cross border trade and transit related activities, including online payment of taxes and OGA fees.

The PSW aims to simplify your cross-border trade and transport experience. This module facilitates traders/customs agents to apply online for approval or rejection of exemption/waiver requests for Balochistan Revenue Authority Cess Payments (with and without Bank Guarantees), as well as requests for exemption/waiver against NTN/FTN and for Bank Guarantee Release/Encashment from the Balochistan Revenue Authority. The application for the same shall be received and processed through the PSW portal. Similarly, the PSW enables the sharing of documents required for processing regulatory approval requests.

Presently, many OGAs engaged in cross-border trade rely on manual processes. Even those using electronic methods lack integration with the customs clearance system. Internal communication among users primarily involves emails, phone calls, and messages, contributing to delays in operational processes and approvals. This new platform will automate all trade-related business processes of the Balochistan Revenue Authority, including the processes for approval and rejection of exemption/waiver requests for Cess Payments and the release of Bank Guarantees.

With the PSW system going live, there will be no Balochistan Revenue Authority office visits and manual submission of applications for the approval of exemption/waiver of Cess Payments. The processing of application will be done online, where you can have a clear visibility of the action being performed on the same. Moreover, communication between you and the BRA officer will be visible, robust, and transparent. For more to know about PSW please visit our website www.psw.gov.pk.



2. BACKGROUND

As a signatory to the WTO's Trade Facilitation Agreement (2015), Pakistan has notified the establishment of a 'National Single Window' (NSW) as a 'Category C' commitment with effect from 22nd February 2017. To implement NSW the Government of Pakistan has promulgated the Pakistan Single Window Act, 2021 while declaring Pakistan Customs as the Lead Agency. Pakistan Customs has established a dedicated PSW Company (PSWC), as a not-for-profit Company under Companies Act, 2017, to implement the PSW program. The PSWC has been designated as the Operating Entity under the PSW Act for developing and maintaining the PSW portal in collaboration with 77 different public sector entities involved in regulation of cross border trade in Pakistan. The PSWC will digitize the processes of public sector entities, related to regulation of international trade. This will not only reduce the time and costs but also increase compliance and immensely benefit economic operators like importers, exporters, freight forwarders, clearing agents, shipping companies, transporters etc. The implementation of the PSW program will also enhance government controls and transparency. By creating a national electronic trade and logistics platform the PSW will help Pakistan integrate better into the regional and global single window systems. It will facilitate integration into global value chains and enable Pakistan to become hub for regional and international transit and trade.



3. SALIENT FEATURES OF BALOCHISTAN REVENUE AUTHORITY MODULE

- A complete online solution for filling and processing of approval and rejection of exemption/waiver of Balochistan Infrastructure Cess Payment Requests (with and without Bank Guarantees), as well as requests for exemption/waiver against NTN/FTN and for Bank Guarantee Release/Encashment.
- Caters to all the needs of the Balochistan Revenue Authority related to processing exemption/waiver requests for Cess Payments.
- Communication between the officers and traders/custom agents will be done through the PSW system.
- Electronic application and processing help save time and costs.
- Facilitates compliance of trade regulations through the PSW system.

4. SYSTEM REQUIREMENTS

- To use PSW Portal on Windows®, the subscriber will require:
 - a. Google Chrome Browser.
 - b. Windows Edge.
 - c. Firefox.
 - d. Opera.
 - e. Windows 7, Windows 8, Windows 8.1, Windows 10. Window 11 or later.
- To use PSW Portal on Mac®, the subscriber will need:
 - f. Google Chrome Browser
 - g. Safari
 - h. OS X El Capitan 10.11 or later.



5. STEP BY STEP PROCESS

5.1. USER LOGIN

- i. Please visit "www.psw.gov.pk" and click on the 'Login' option.

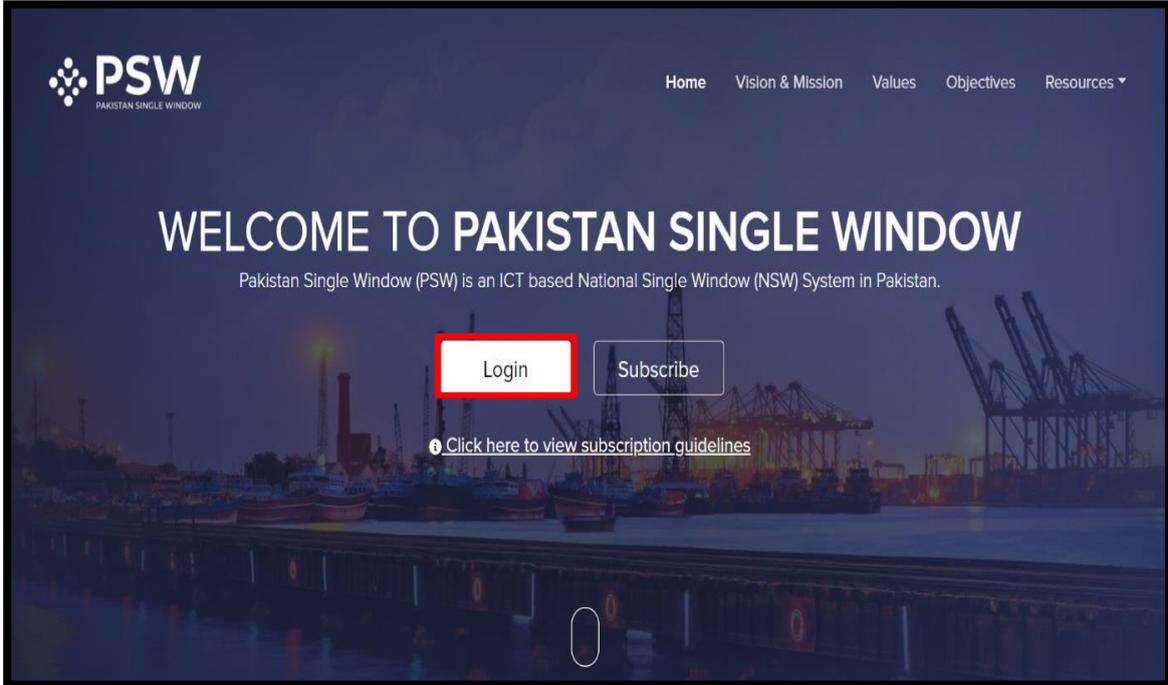


Figure 1

- ii. After clicking on the login option, the user will be redirected to the login interface. Here, you will be required to enter your login credentials.

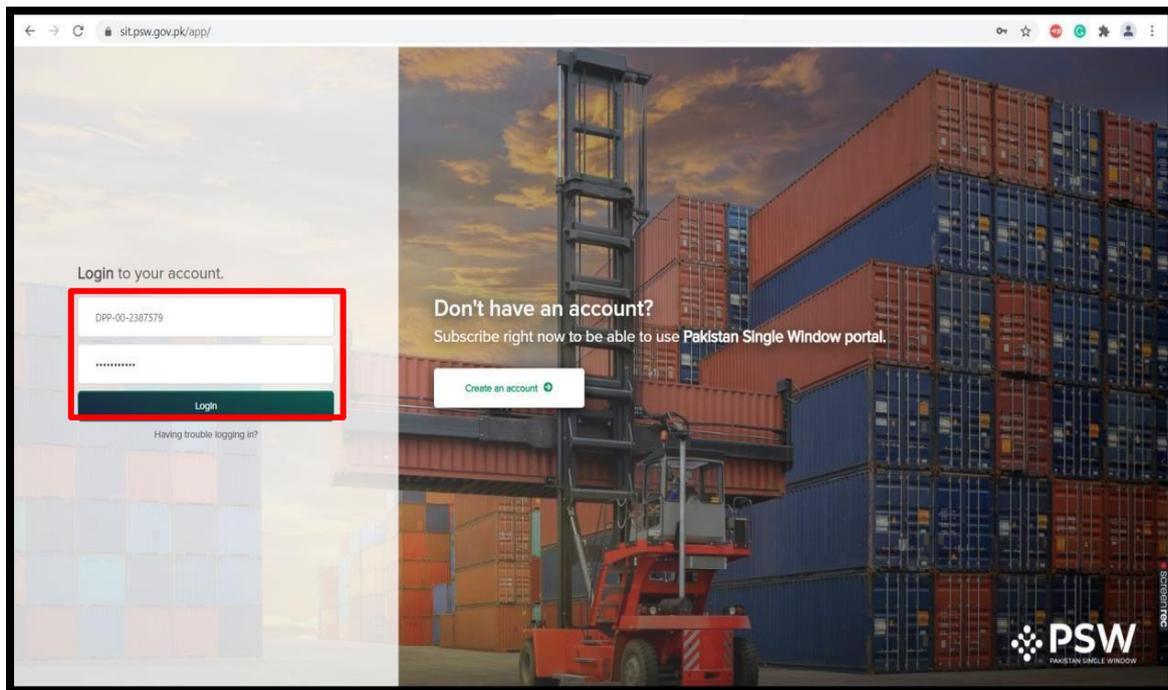


Figure 2

5.2. PROCESS FOR CREATION OF BANK GUARANTEE

- i. Upon successful Login, PSW dashboard will appear. At the Home screen, click on the 'Bank Guarantee' button.

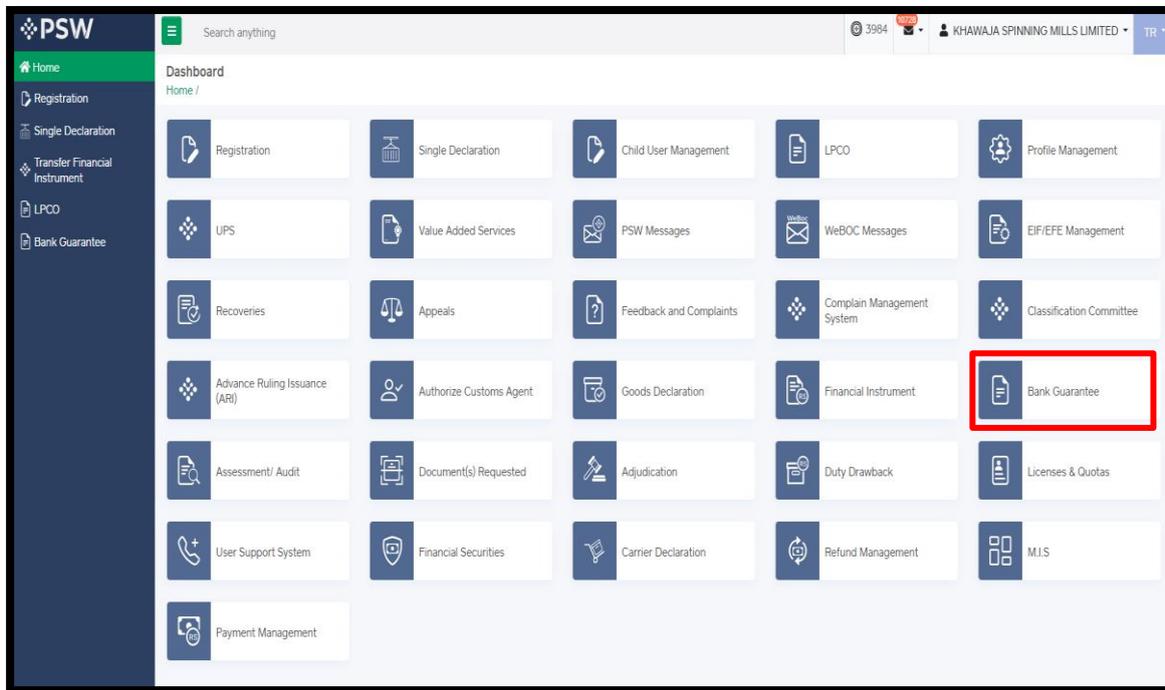


Figure 3

- ii. Click on the "Create New Bank Guarantee" button.

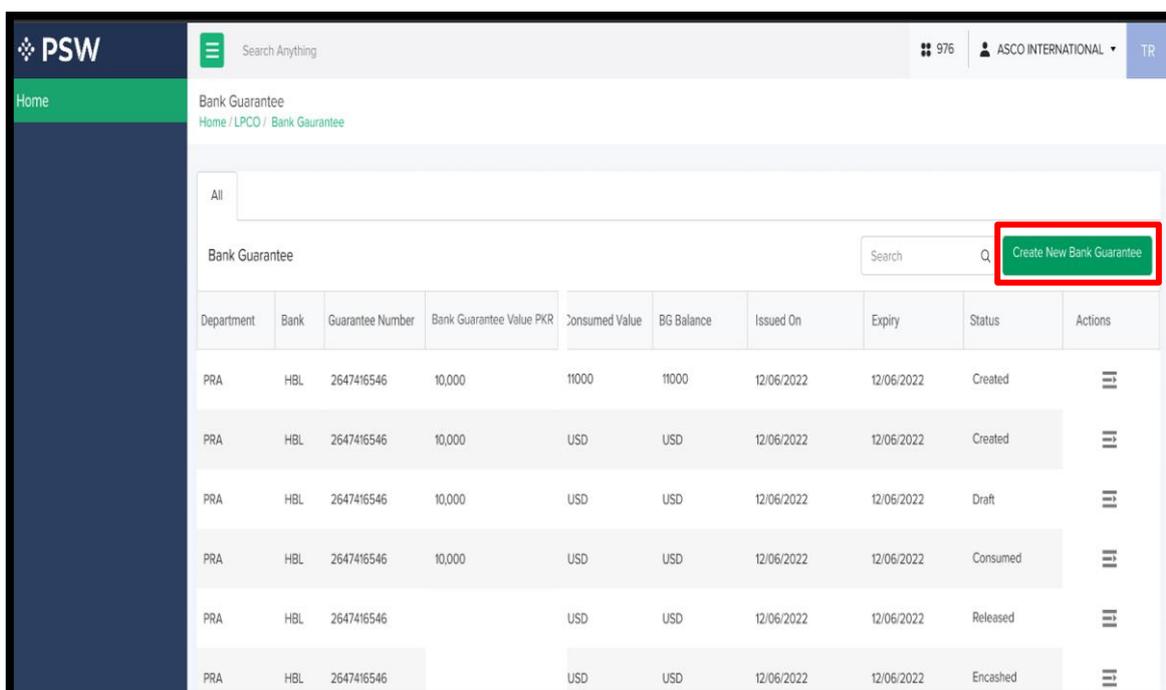


Figure 4

- iii. Select relevant "Provincial Revenue Authority" and provide bank guarantee information and click on "Create" button.

The screenshot shows the 'Create Bank Gaurantee' form in the PSW system. The form is titled 'Step 1 of 1' and includes a search bar at the top. The 'Bank Guarantee Information' section contains a dropdown menu for 'Select Department' with the following options: Sindh Excise, Taxation & Narcotics Control Dept, Punjab Revenue Authority, Khyber Pakhtunkhwa Revenue Authority, and Balochistan Revenue Authority. The 'Balochistan Revenue Authority' option is highlighted with a red box. Other fields include 'Bank Guarantee Value' (50,000), 'Issued On' (10-10-2023), 'Expiry' (31-10-2023), and 'Bank' (Al Baraka Bank (Pakistan) Ltd). A 'Create' button is highlighted with a red box in the bottom right corner.

Figure 5

- iv. Once the user clicks on the create button, a bank guarantee will be created in the system.

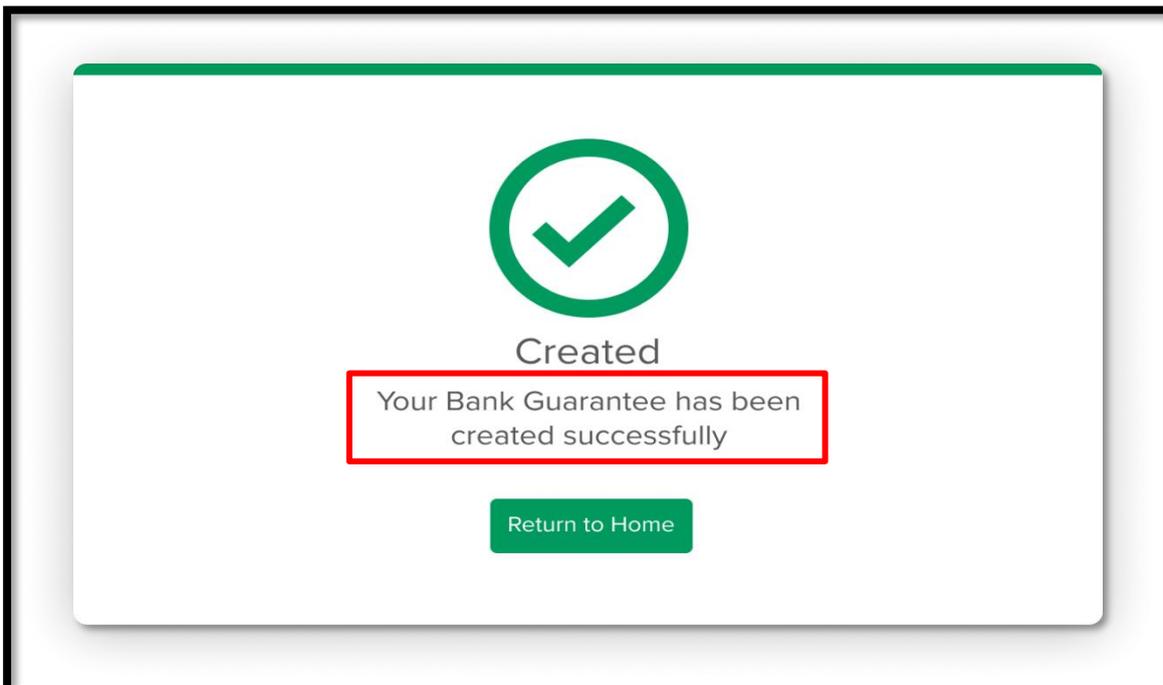


Figure 6



v. You can also check the status of the bank guarantee under the 'Bank Guarantee' tab.

The screenshot shows the PSW (Pakistan Single Window) interface for Bank Guarantees. The page title is 'Bank Guarantee' and the breadcrumb is 'Home / LPCO / Bank Guarantee'. There is a search bar and a 'Create New Bank Guarantee' button. Below is a table with columns: Department, Bank, Guarantee Number, Bank Guarantee Value PKR, Consumed Value, BG Balance, Issued On, Expiry, Status, and Actions. The first row is highlighted with a red border.

Department	Bank	Guarantee Number	Bank Guarantee Value PKR	Consumed Value	BG Balance	Issued On	Expiry	Status	Actions
PRA	HBL	2647416546	10,000	11000	11000	12/06/2022	12/06/2022	Created	⋮
PRA	HBL	2647416546	10,000	USD	USD	12/06/2022	12/06/2022	Created	⋮
PRA	HBL	2647416546	10,000	USD	USD	12/06/2022	12/06/2022	Draft	⋮
PRA	HBL	2647416546	10,000	USD	USD	12/06/2022	12/06/2022	Consumed	⋮
PRA	HBL	2647416546		USD	USD	12/06/2022	12/06/2022	Released	⋮
PRA	HBL	2647416546		USD	USD	12/06/2022	12/06/2022	Encashed	⋮

Figure 7

5.3. PROCESS FOR INFRASTRUCTURE DEVELOPMENT CESS EXEMPTION WITH BANK GUARANTEE

- i. Upon successful Login, A dashboard will appear. At the Home screen, click on the 'LPCO' button.

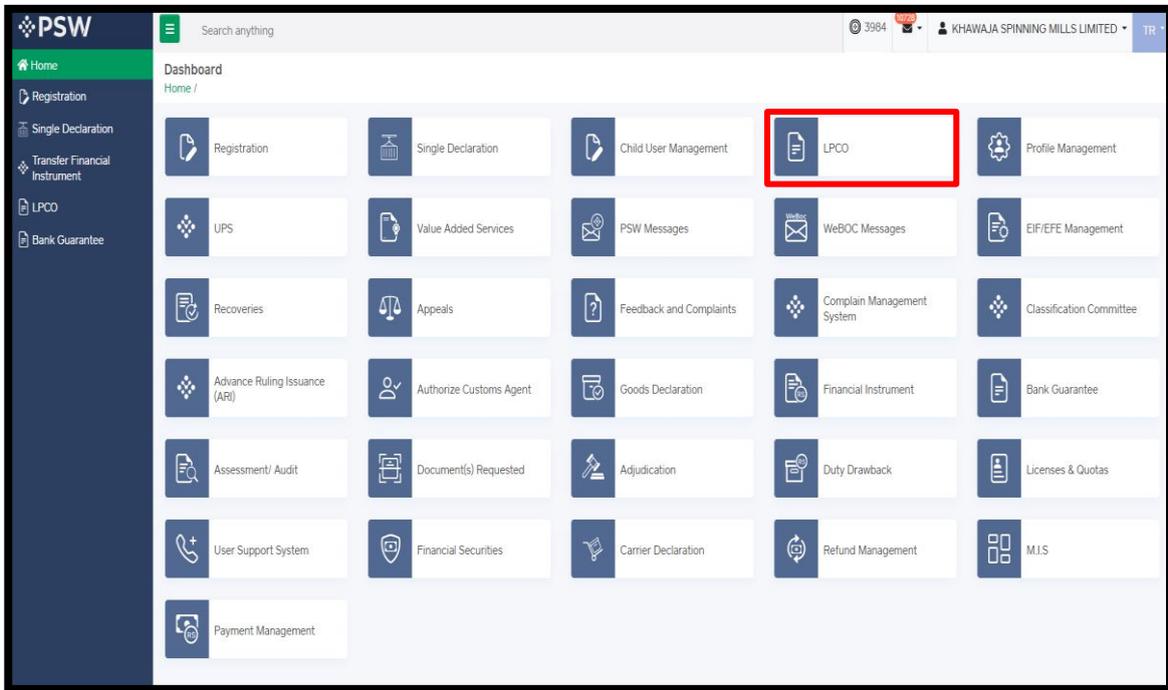


Figure 8

- ii. Under LPCO section, click on 'Infrastructure Development Cess Exemption/Waiver'.

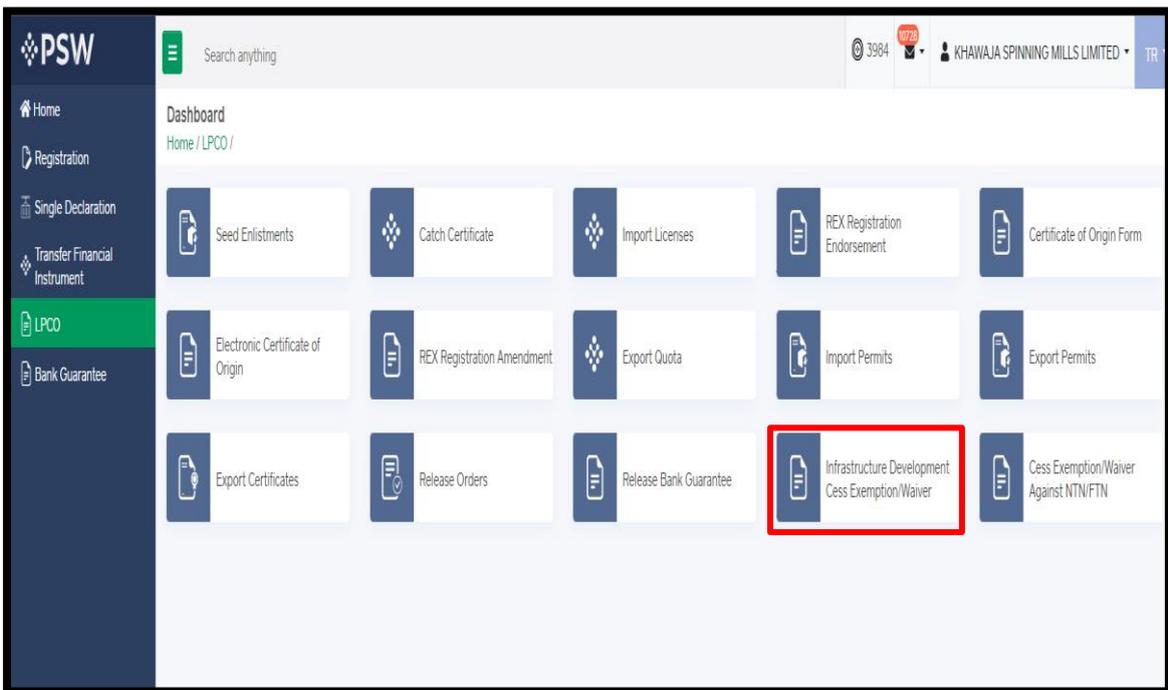


Figure 9



iii. Click on the 'Create Cess Exemption/Waiver' button.

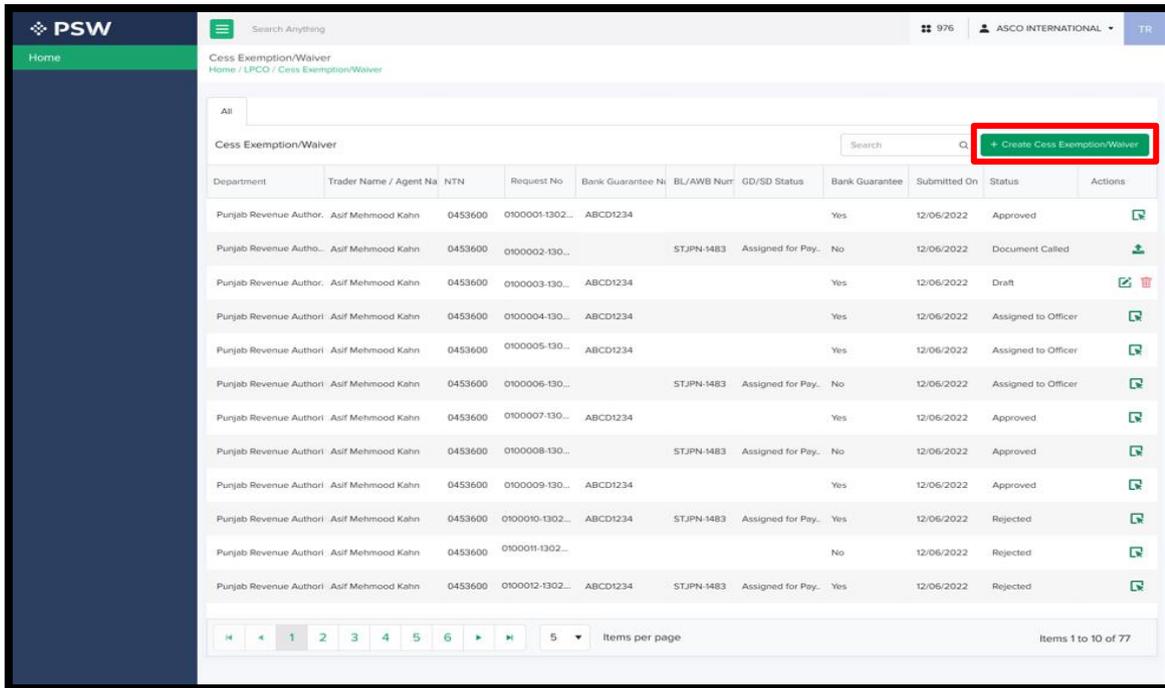


Figure 10

iv. You can search for a declaration by BL number and select the desired declaration. The Revenue Authority will be automatically selected according to the Collectorate of GD/SD.



Figure 11

- v. System will auto fetch details from the selected GD/SD. In case of any rules or notification, describe and provide your remarks and click on 'Save & Proceed' button.

The screenshot shows the 'Infrastructure Development Cess Exemption/Waiver' form in Step 1 of 3. The form is divided into several sections: 'Exemption / Waiver Details', 'Bank Guarantee Information', and 'Documents'. The 'Declaration Information' section contains the following data:

BL/AWB	IGM Number	Index Number
HKJHKT5168	586	309
Importer Name	Importer Address	IGM Importer Name
M/S SADAGAT	2 K.M SAHWAL ROAD	SADAGAT LIMITED
Agent Name	Cess Amount (Rs.)	Revenue Authority
Parvaiz Enterprise	151752.0000	Punjab Revenue Authority

Below this, there is a section for 'Rule(s) Notification (s)' with a dropdown menu (currently showing 'Please select'), a text input for 'Rule(s) Notification (s) Description' (currently showing 'Please Input'), and a 'Remarks' text area (currently showing 'Type here'). A red box highlights these three fields. At the bottom right, a 'Save and Proceed' button is also highlighted with a red box.

Figure 12

- vi. Under the Bank Guarantee information tab, click on 'Select Existing Guarantee' button.

The screenshot shows the 'Infrastructure Development Cess Exemption/Waiver' form in Step 2 of 3. The 'Bank Guarantee Information' tab is active, displaying a table for 'Bank Guarantee(s)'. The table has the following columns: S.No., BG Number Number, BG Value, Currency, Issued on, Expiry, Submitted on, Bank, BG Bal, and Actions. A red box highlights the '+ Select Existing Guarantee' button located at the top right of the table area. At the bottom right, a 'Save and Proceed' button is visible.

Figure 13



- vii. The bank guarantees created for the relevant province will be reflected here. You can also search for a bank guarantee number and select the desired bank guarantee.

Bank Guarantee Selection	S. No.	Bank Guarantee Number	Bank	Issued On	Expiry	Submitted On	Value	Balance	Status
<input type="text" value="Bank Guarantee Number"/>	1	223456	BIP	31-12-2023	31-12-2024	31-12-2023	10000	10000	Active
	2	Tiger2	ABL	01-12-2023	27-01-2024	01-12-2023	200000	0	Expired
	3	222b	ABL	01-12-2023	20-01-2024	01-12-2023	200000	200000	Expired
	4	222	ABL	01-12-2023	03-02-2024	01-12-2023	200000	11821	Expired
	5	111	ABL	01-12-2023	06-01-2024	01-12-2023	20000	20000	Expired

Figure 14

- viii. Click on the 'Save & Proceed' button to move to the next tab.

PSW Search Anything 976 ASCO INTERNATIONAL TR

Home Infrastructure Development Cess Exemption/Waiver
Home / LPCO / Infrastructure Development Cess Exemption/Waiver

Step 2 of 3
All fields are mandatory except the ones marked as Optional + Save + Cancel

Exemption / Waiver Information Bank Guarantee(s) + Select Existing Guarantee

Bank Guarantee Information

S.No.	BG Number	BG Value	Currency	Issued on	Expiry	Submitted on	Bank	BG Bal	Actions
1	KPEQ-2312421	5000	PKR	01-10-2023	01-10-2023	26-10-2023	BAF	15000	
2	KPEQ-2312421	5000	PKR	01-10-2023	01-10-2023	26-10-2023	ABL	15000	

Documents

Save and Proceed

Figure 15

**Note: You can add up to two bank guarantees at once.*



- ix. Under the documents tab, select the relevant document type, upload the document by clicking 'Select Files', and click the 'Submit' button.

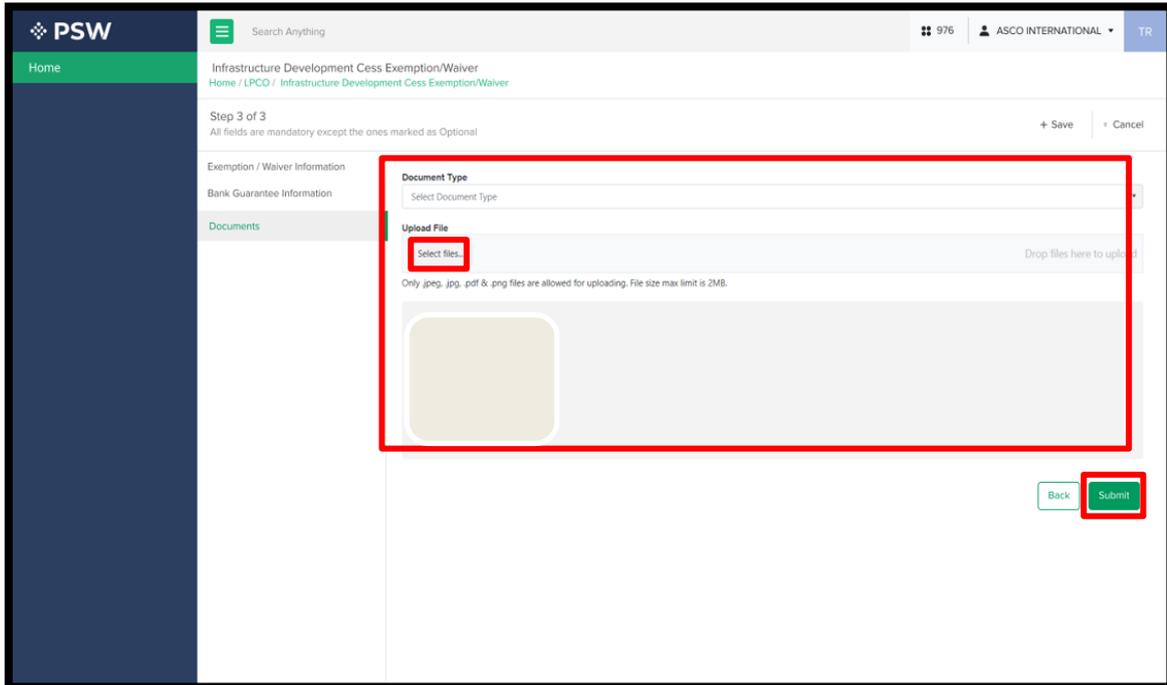


Figure 16

Note: Please ensure that Court Order and BG Scan are attached.

- x. Your request is successfully submitted to Balochistan Revenue Authority department.

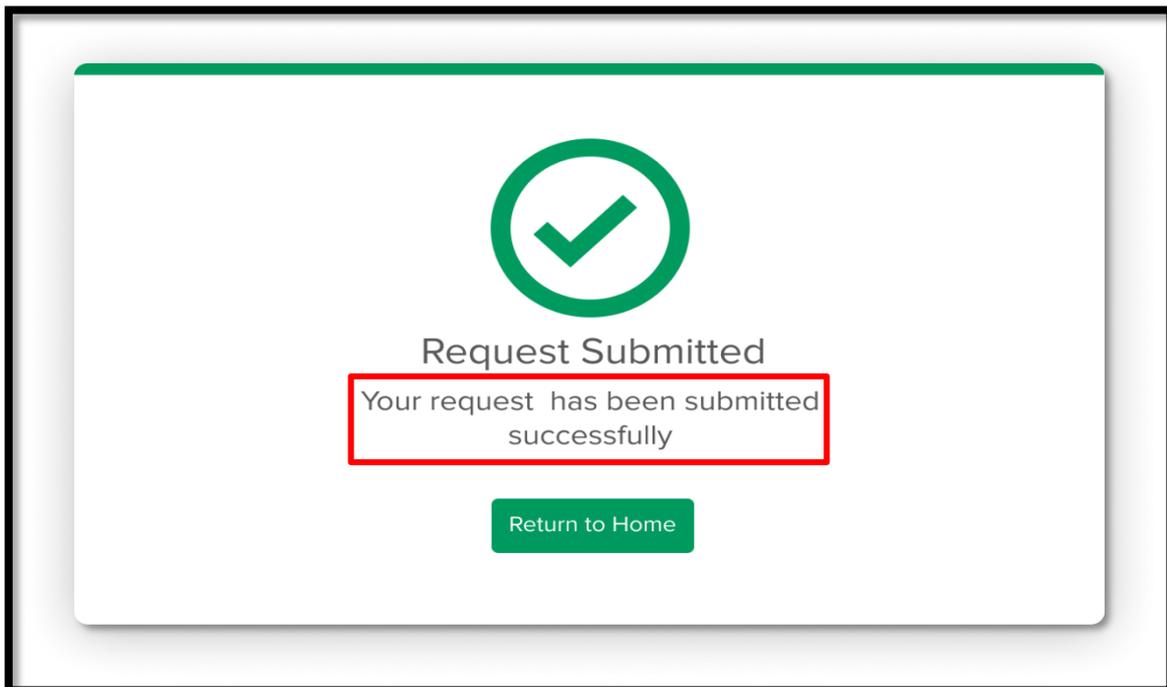


Figure 17



xi. You can view submitted requests and status by clicking on the 'View' action button.

Department	Trader Name /Agent ...	Request Number	BL/AWB Number	GD/SD Status	Bank Guarantee	Submitted On	Status	NTN	Actions
Baluchistan Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.	0100422-21062024	TAFT110620-0007	Assigned to Cashier	No	21/06/2024	Rejected	0225900	
Khyber Pakhtunkhwa Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.		TAFT120620-0002	Assigned to Cashier	No		Draft	0225900	
Khyber Pakhtunkhwa Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.	0100392-12062024	TAFT120620-0002	Assigned to Cashier	No	12/06/2024	Rejected	0225900	
Khyber Pakhtunkhwa Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.	0100391-12062024	TAFT120620-0002	GD Reopen	No	12/06/2024	Void	0225900	
Khyber Pakhtunkhwa Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.	0100384-11062024	TAFT110620-0001	GD Reopen	Yes	11/06/2024	Void	0225900	
Sindh ET&NC	M/S KHAWAJA SPINNING MILLS LTD.	0100348-06062024	BL-004426661	Assigned to Cashier	No	06/06/2024	Submitted	0225900	

Figure 18

xii. The interface will display the submitted request along with its status.

Status Approved | Request Number: 0100298-01122023 | Processed On: 01-12-23 | Bank Guarantee: Yes

Exemption / Waiver Information

BL/AWB Number	IGM Number	Index Number	Importer Name
Automation-151	333	52	M/S KHAWAJA SPINNING MILLS LTD.
Importer Address	IGM Importer Name	Cess Amount(Rs.)	Rules(s) / Law(s)
10-L GULBERG III MAIN FEROUZPUR ROAD, LAHORE	GLOBAL TRADE OF METALS	PKR 1,505,422.00	US-14-1 (a)

Bank Guarantee(s)

Bank Guarantee Number	Bank Guarantee Value	Currency	Issued On	Expiry	Bank	Bank Guarantee Balance	Physically Received
Tiger1	200000	PKR	01-12-2023	06-01-2024	ABL	11821	<input checked="" type="checkbox"/>
Tiger2	200000	PKR	01-12-2023	27-01-2024	ABL	0	<input type="checkbox"/>
ddddd	400000	PKR	01-11-2023	02-12-2023	ABL	35468	<input checked="" type="checkbox"/>

Remarks
ok

Cess Decision

Cess Decision	Percentage	Exempted Amount (Rs)	Payable Cess Amount (Rs)
Exempted by Percentage	50%	PKR 752,711.00	PKR 752,711.00

Figure 19

5.4. PROCESS FOR INFRASTRUCTURE DEVELOPMENT CESS EXEMPTION WITHOUT BANK GUARANTEE

- i. Upon successful Login, A dashboard will appear. At the Home screen, click on the 'LPCO' button.

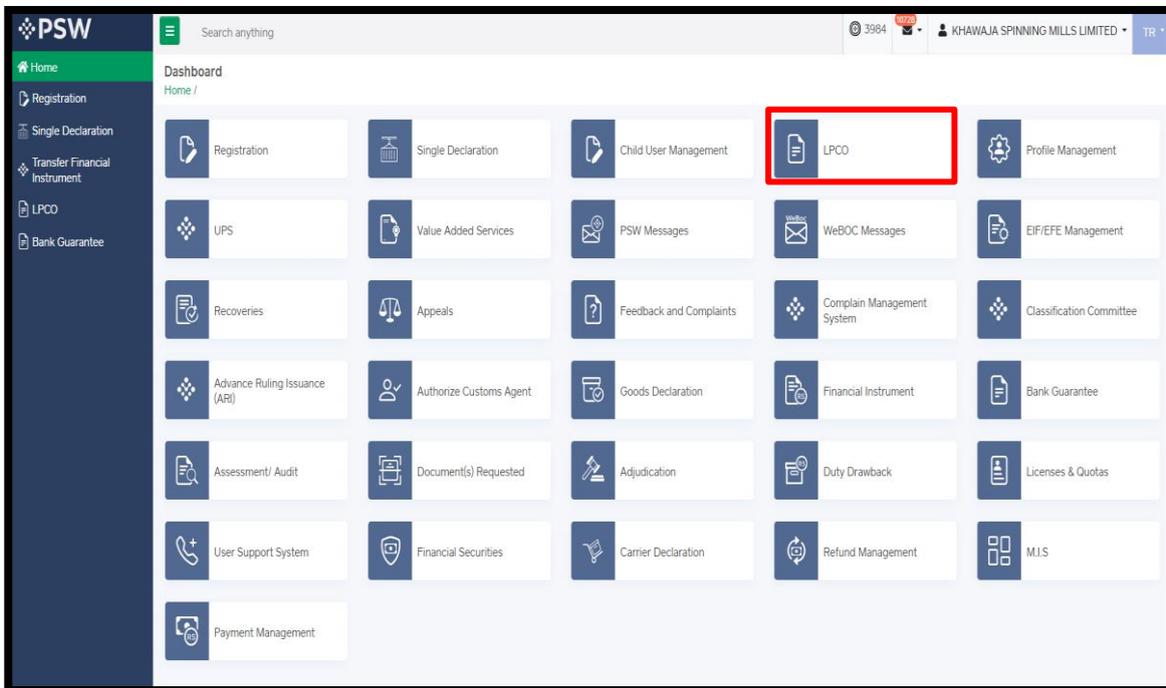


Figure 20

- ii. Under LPCO section, click on 'Infrastructure Development Cess Exemption/Waiver'.

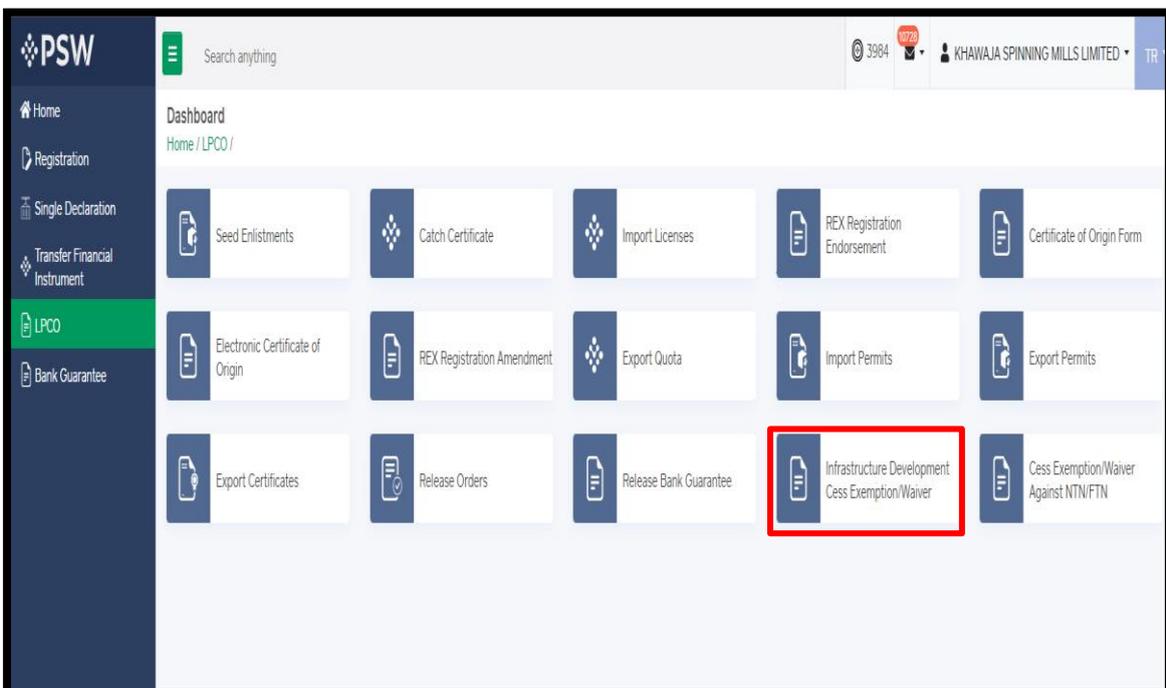


Figure 21



iii. Click on the 'Create Cess Exemption/Waiver' button.

The screenshot shows the PSW system interface. The top navigation bar includes the PSW logo, a search bar, and user information (976, ASCO INTERNATIONAL). The main content area is titled 'Cess Exemption/Waiver' and contains a table with the following columns: Department, Trader Name / Agent Na, NTN, Request No, Bank Guarantee Ni, BL/AWB Nurr, GD/SD Status, Bank Guarantee, Submitted On, Status, and Actions. A red box highlights the '+ Create Cess Exemption/Waiver' button in the top right corner of the table area. The table contains 12 rows of data, all from 'Punjab Revenue Authori...' and 'Asif Mehmood Kahn'.

Department	Trader Name / Agent Na	NTN	Request No	Bank Guarantee Ni	BL/AWB Nurr	GD/SD Status	Bank Guarantee	Submitted On	Status	Actions
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100001-1302...	ABCD1234			Yes	12/06/2022	Approved	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100002-130...		STJPN-1483	Assigned for Pay...	No	12/06/2022	Document Called	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100003-130...	ABCD1234			Yes	12/06/2022	Draft	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100004-130...	ABCD1234			Yes	12/06/2022	Assigned to Officer	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100005-130...	ABCD1234			Yes	12/06/2022	Assigned to Officer	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100006-130...		STJPN-1483	Assigned for Pay...	No	12/06/2022	Assigned to Officer	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100007-130...	ABCD1234			Yes	12/06/2022	Approved	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100008-130...		STJPN-1483	Assigned for Pay...	No	12/06/2022	Approved	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100009-130...	ABCD1234			Yes	12/06/2022	Approved	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100010-1302...	ABCD1234	STJPN-1483	Assigned for Pay...	Yes	12/06/2022	Rejected	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100011-1302...				No	12/06/2022	Rejected	
Punjab Revenue Authori...	Asif Mehmood Kahn	0453600	0100012-1302...	ABCD1234	STJPN-1483	Assigned for Pay...	Yes	12/06/2022	Rejected	

Figure 22

iv. You can search for a declaration by BL number and select the desired declaration.

The screenshot shows the 'Declaration Selection' interface. It features a search field labeled 'BL No' and a table with the following columns: BL Number, VIR Number, Declaration Type, Trader Name, BL Date, and Status. A red box highlights the 'BL No' search field and the first row of the table, which contains BL-1298685121. The table contains 6 rows of data, all from 'M/S KHAWAJA SPINNING MILLS LTD.'.

BL Number	VIR Number	Declaration Type	Trader Name	BL Date	Status
BL-1298685121	KPPI-0353-07072022	HC	M/S KHAWAJA SPINNING MILLS LTD.	07-07-2022	Waiting For Cess
BL-4170081121	KPPI-0353-07072022	HC	M/S KHAWAJA SPINNING MILLS LTD.	07-07-2022	Assigned to Cashier
BL-2981447121	KPPI-0352-04072022	HC	M/S KHAWAJA SPINNING MILLS LTD.	07-07-2022	Assigned to Cashier
BL-170A978184	KPPI-0351-30062022	HC	M/S KHAWAJA SPINNING MILLS LTD.	07-07-2002	Assigned to Cashier
BL-2453131121	KPPI-0353-07072022	HC	M/S KHAWAJA SPINNING MILLS LTD.	07-07-2022	Assigned to Cashier

Figure 23

v. Provide your remarks and click on 'Save & Proceed' button.

PSW Infrastructure Development Cess Exemption/Waiver
Home / LPCO / Infrastructure Development Cess Exemption/Waiver

Step 1 of 3
All fields are mandatory except the ones marked as Optional + Save + Cancel

Exemption / Waiver Details Declaration Information + Select Declaration

Bank Guarantee Information

Documents

BL/AWB: HKJHK75168 IGM Number: 586 Index Number: 309

Importer Name: M/S SADAGAT Importer Address: 2 K.M SAHWAL ROAD IGM Importer Name: SADAQAT LIMITED

Agent Name: Parvaiz Enterprise Cess Amount (Rs.): 151752.0000 Revenue Authority: Punjab Revenue Authority

Rule(s) Notification (s): Please select Rule(s) Notification (s) Description: Please Input

Remarks: Type here

Save and Proceed

Figure 24

vi. Under Bank Guarantee information tab, click on 'Save and Proceed' button.

PSW Infrastructure Development Cess Exemption/Waiver
Home / LPCO / Infrastructure Development Cess Exemption/Waiver

Step 2 of 3
All fields are mandatory except the ones marked as Optional + Save + Cancel

Exemption / Waiver Information Bank Guarantee(s) + Select Existing Guarantee

Bank Guarantee Information

Documents

S.No.	BG Number	Number	BG Value	Currency	Issued on	Expiry	Submitted on	Bank	BG Bal	Actions
-------	-----------	--------	----------	----------	-----------	--------	--------------	------	--------	---------

Save and Proceed

Figure 25



- vii. Under the documents tab, select the relevant document type, upload the document, and click the 'Submit Request' button.

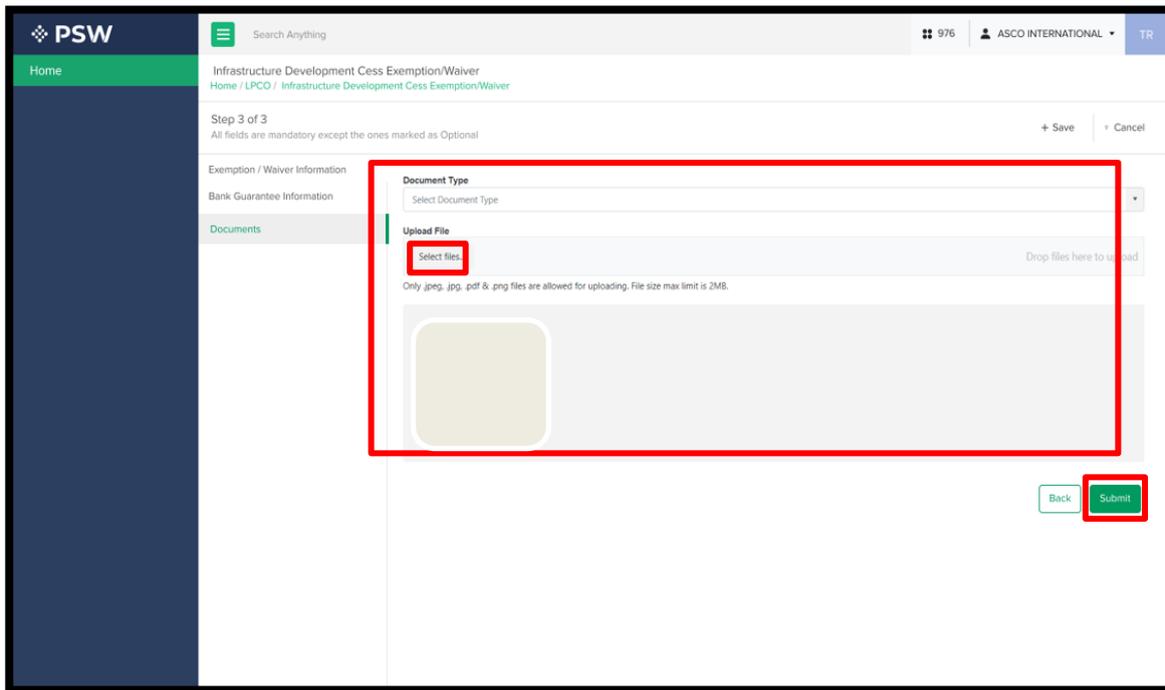


Figure 26

Note: Please ensure that Law/Notification is attached.

- viii. Your request is successfully submitted to Balochistan Revenue Authority department.

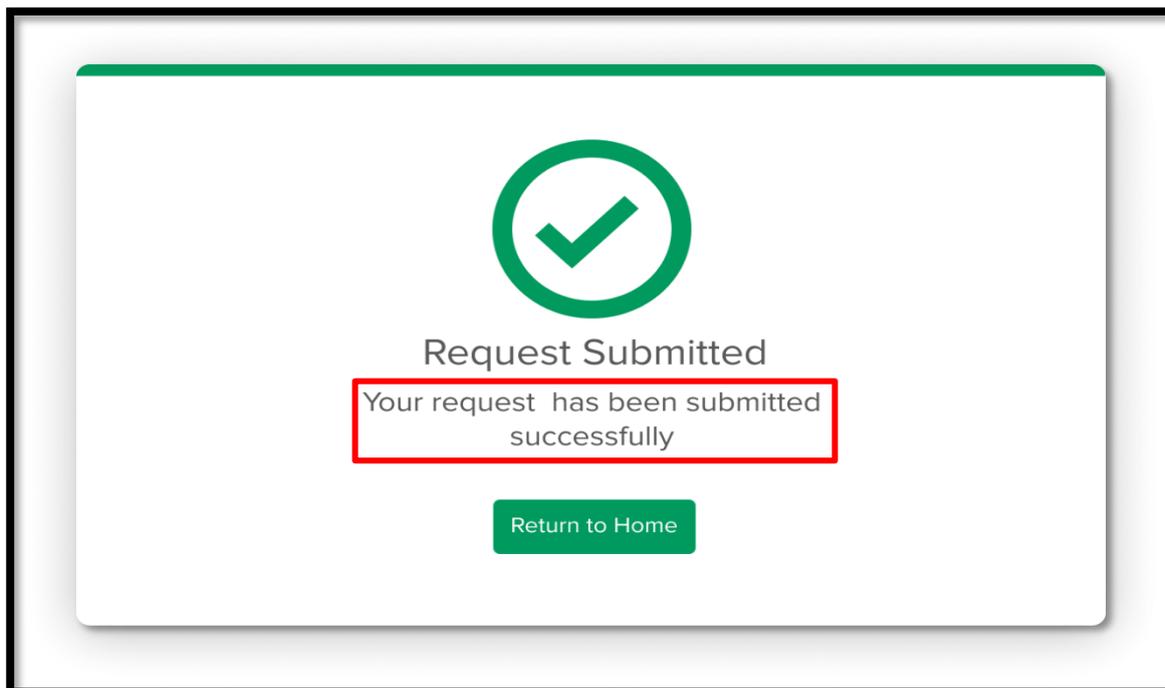


Figure 27



ix. You can view submitted requests by clicking on the 'View' action button.

Department	Trader Name /Agent ...	Request Number	BL/AWB Number	GD/SD Status	Bank Guarantee	Submitted On	Status	NTN	Actions
Baluchistan Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.	0100422-21062024	TAF110620-0007	Assigned to Cashier	No	21/06/2024	Rejected	0225900	
Khyber Pakhtunkhwa Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.		TAF1120620-0002	Assigned to Cashier	No		Draft	0225900	
Khyber Pakhtunkhwa Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.	0100392-12062024	TAF1120620-0002	Assigned to Cashier	No	12/06/2024	Rejected	0225900	
Khyber Pakhtunkhwa Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.	0100391-12062024	TAF1120620-0002	GD Reopen	No	12/06/2024	Void	0225900	
Khyber Pakhtunkhwa Revenue Authority	M/S KHAWAJA SPINNING MILLS LTD.	0100384-11062024	TAF110620-0001	GD Reopen	Yes	11/06/2024	Void	0225900	
Sindh ET&NC	M/S KHAWAJA SPINNING MILLS LTD.	0100348-06062024	BL-004426661	Assigned to Cashier	No	06/06/2024	Submitted	0225900	

Figure 28

x. The interface will display the submitted request along with its status.

Status Approved

Request Number: 0100298-01122023

Processed On: 01-12-23

Bank Guarantee: Yes

Expand

Exemption / Waiver Information

BL/AWB Number	IGM Number	Index Number	Importer Name
Automation-151	333	52	M/S KHAWAJA SPINNING MILLS LTD.
Importer Address	IGM Importer Name	Cess Amount(Rs.)	Rules(s) / Law(s)
10-L GULBERG III MAIN FEROZEPUR ROAD, LAHORE	GLOBAL TRADE OF METALS	PKR 1,505,422.00	US-14-1 (a)

Bank Guarantee(s)

Bank Guarantee Number	Bank Guarantee Value	Currency	Issued On	Expiry	Bank	Bank Guarantee Balance	Physically Received
Tiger1	200000	PKR	01-12-2023	06-01-2024	ABL	11821	<input checked="" type="checkbox"/>
Tiger2	200000	PKR	01-12-2023	27-01-2024	ABL	0	<input type="checkbox"/>
ddddd	400000	PKR	01-11-2023	02-12-2023	ABL	35468	<input checked="" type="checkbox"/>

Remarks

ok

Cess Decision

Cess Decision	Percentage	Exempted Amount (Rs)	Payable Cess Amount (Rs)
Exempted by Percentage	50%	PKR 752,711.00	PKR 752,711.00

Figure 29

5.5. PROCESS FOR CESS EXEMPTION / WAIVER AGAINST NTN / FTN

- i. Upon successful Login, A dashboard will appear. At the Home screen, click on the 'LPCO' button.

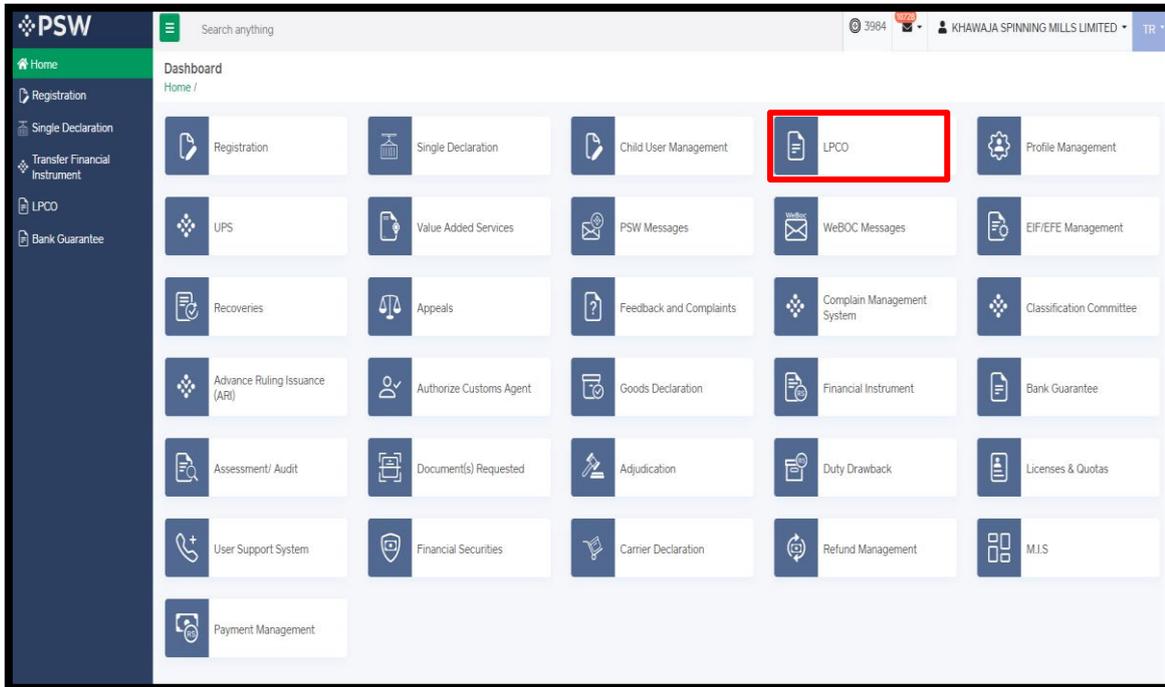


Figure 30

- ii. Under LPCO section, click on 'Cess Exemption/Waiver against NTN/FTN' button.

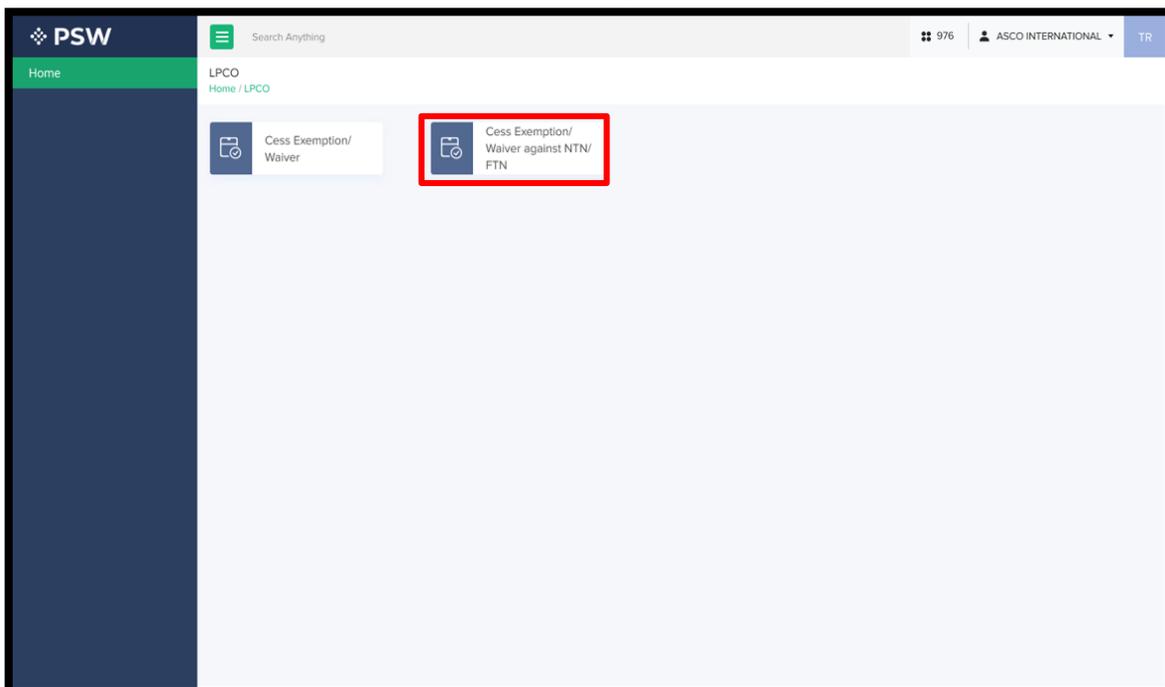


Figure 31



iii. Click on the 'Create Cess Exemption/Waiver' button.

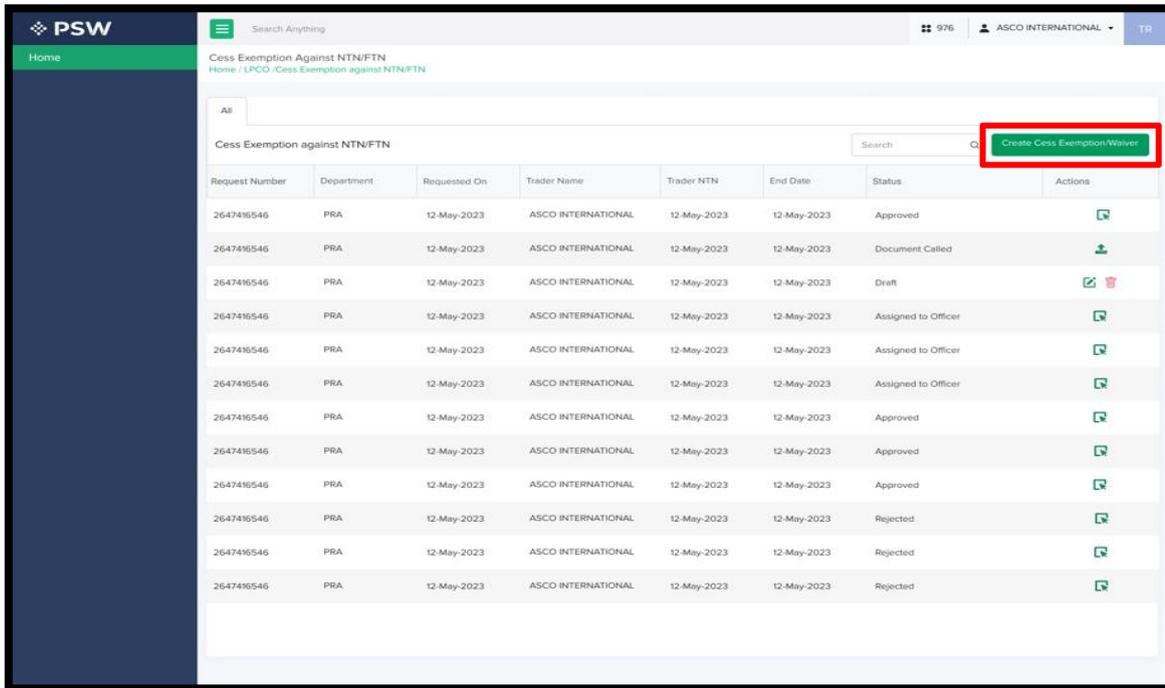


Figure 32

iv. Select 'Provincial Revenue Authority' and click on "Save and Proceed" button.

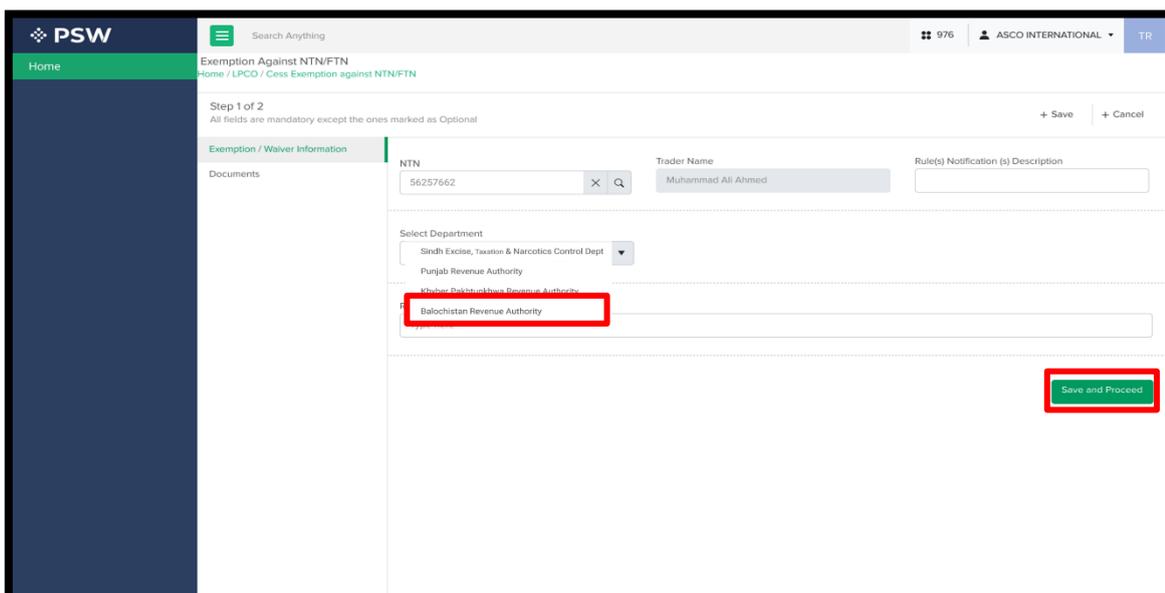


Figure 33

- xi. Under the documents tab, select the relevant document type, upload the document by clicking 'Select Files', and then click the 'Submit' button.

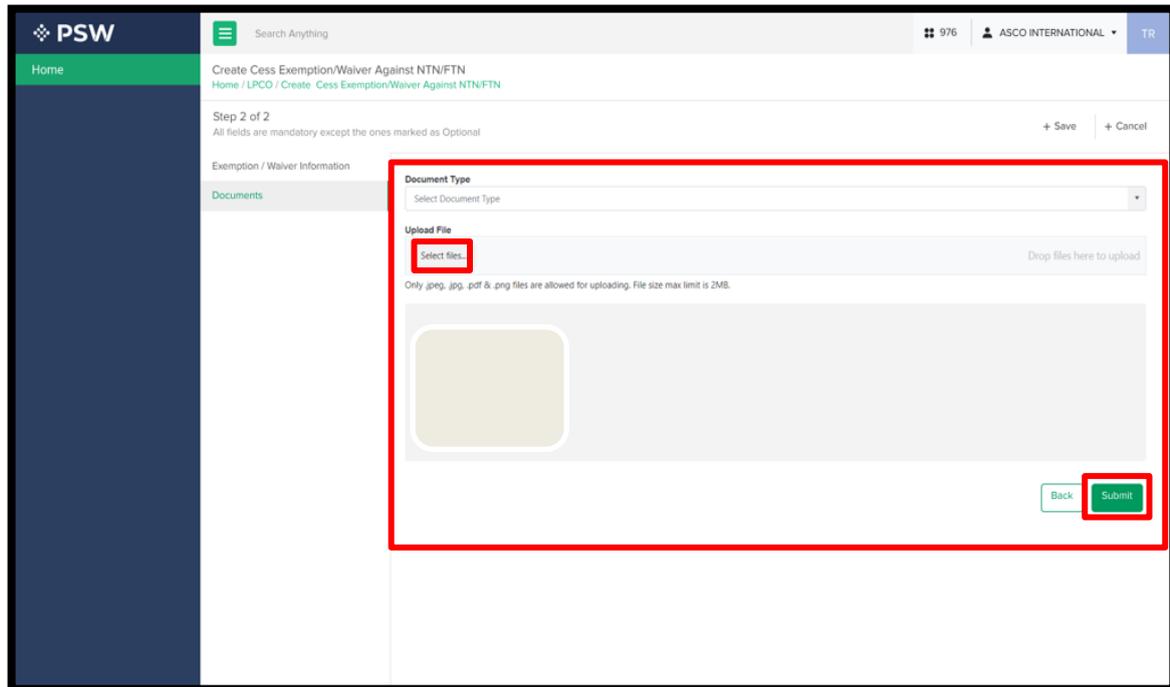


Figure 34

- xii. Your request is successfully submitted to Balochistan Revenue Authority department.

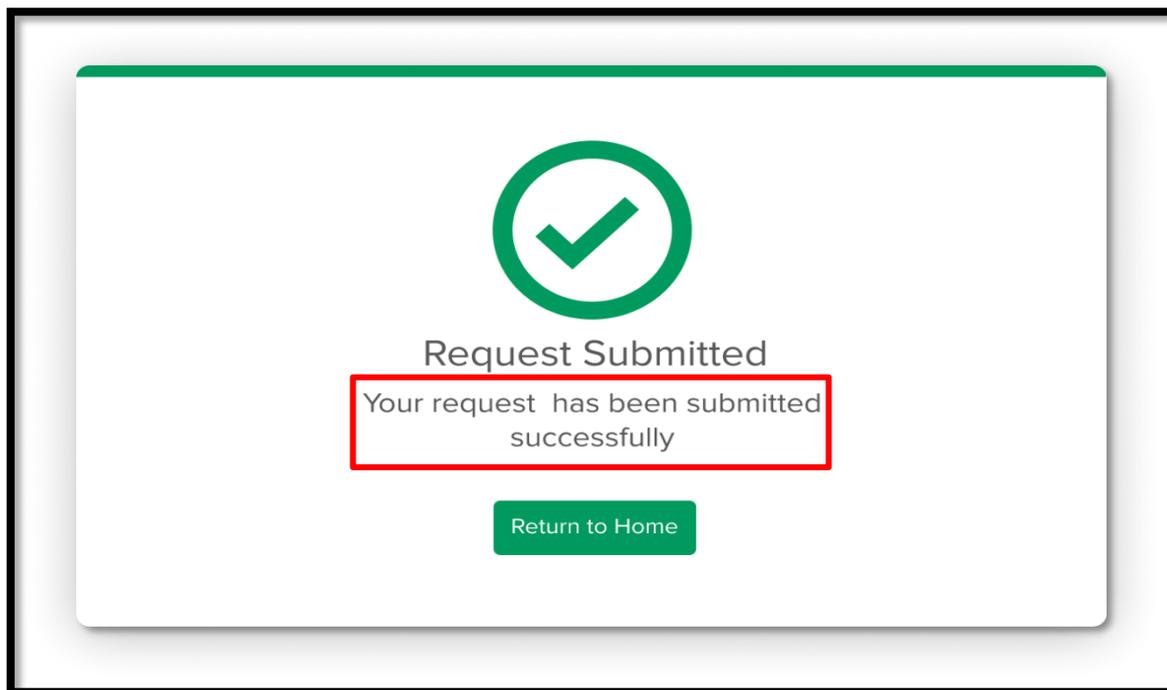


Figure 35



v. Click the 'View' button to see detailed interface.

Trader Name	Department	Trader NTN	Request Number	Requested On	Effective Date	End Date	Status	Actions
KHAWAJA SPINNING MILLS LIMITED	Baluchistan Revenue Authority	0225900	0100186-13062024	13/06/2024	14/06/2024	20/06/2024	Approved	
KHAWAJA SPINNING MILLS LIMITED	Punjab Revenue Authority	0225900					Draft	
KHAWAJA SPINNING MILLS LIMITED		0225900	0100168-07062024	07/06/2024			Submitted	
KHAWAJA SPINNING MILLS LIMITED	Khyber Pakhtunkhwa Revenue Authority	0225900	0100167-07062024	07/06/2024	12/06/2024	12/06/2024	Approved	
KHAWAJA SPINNING MILLS LIMITED	Sindh ET&NC	0225900	0100140-18082023	18/08/2023			Document Called	

Figure 35

vi. The interface will display the submitted request along with its status.

Status: Approved

Request Number: 0100186-13062024 | Processed On: 13-06-24 | Expand

Exemption / Waiver Information

Trader NTN / FTN: 0225900 | Trader Name: KHAWAJA SPINNING MILLS LIMITED

Remarks

test

Cess Decision

Effective Date: 14-06-24 | End Date: 20-06-24

Officer Comments

test by CA

Figure 36

5.6. PROCESS FOR BANK GUARANTEE RELEASE

- i. Upon successful Login, A dashboard will appear. At the Home screen, click on the 'LPCO' button.

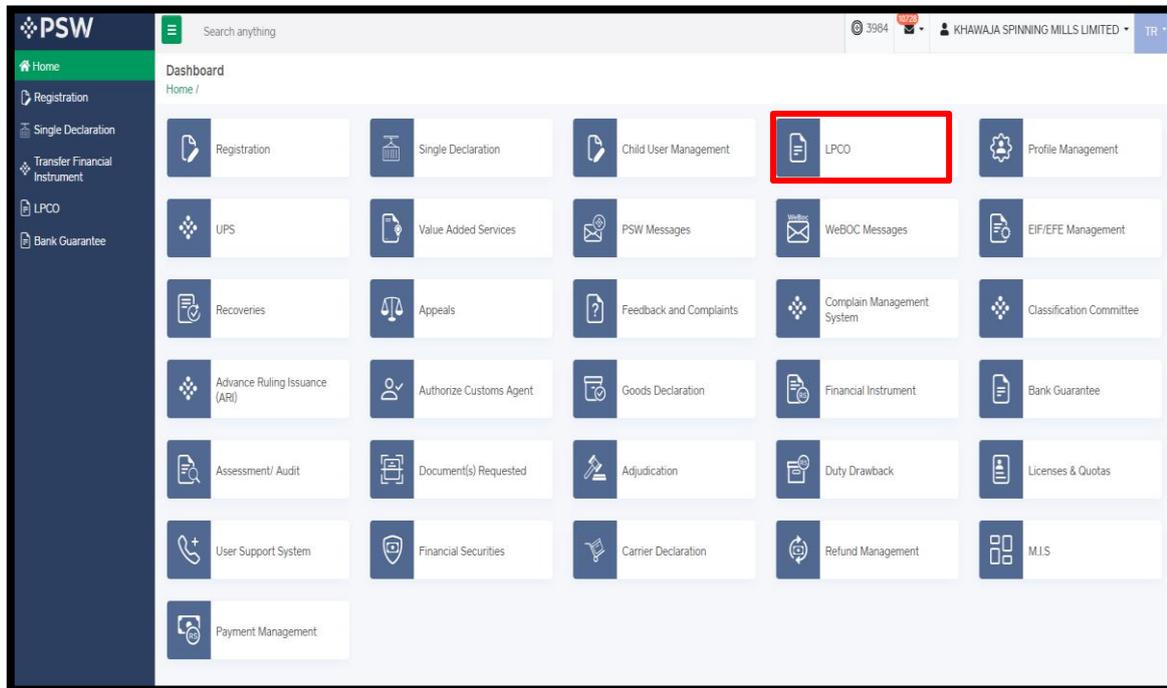


Figure 37

- ii. Under LPCO section, click on 'Release Bank Guarantee' button.

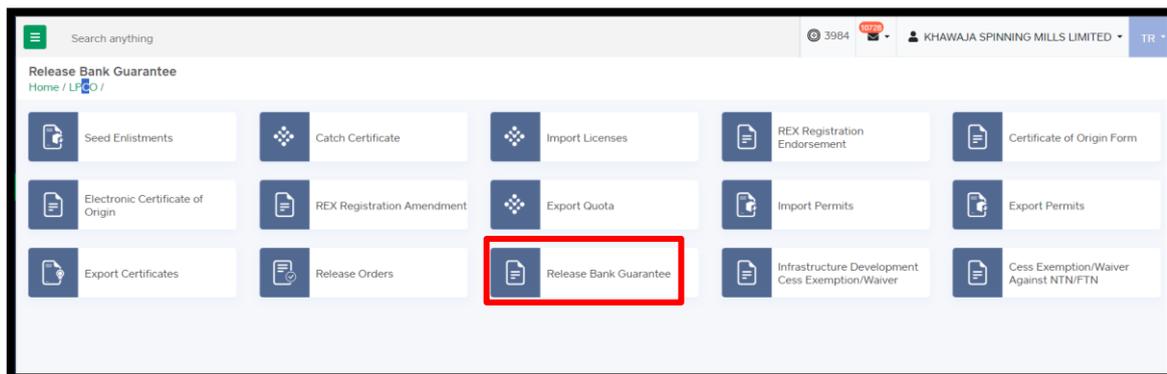


Figure 38



iii. Click on the 'Release Bank Guarantee' button.

Search anything 3984 KHAWAJA SPINNING MILLS LIMITED TR

Release Bank Guarantee
Home / LPCO / Release Bank Guarantee /

Release Bank Guarantee Search + Release Bank Guarantee

Trader Na...	Guarantee ...	Authority	Bank Guar...	Consumed...	Bank Guar...	Currency	Bank	Submitted...	Issued On	Expiry	Status	Action
KHAWAJA SPINNING MILLS LIMITED	dddd	Sindh ET&NC	400000	364532	35468	Pakistan Rupee	Allied Bank Ltd		01-11-2023	02-12-2023	Draft	
KHAWAJA SPINNING MILLS LIMITED	BG-E-2	Sindh ET&NC	200000	188179	11821	Pakistan Rupee	Allied Bank Ltd	18-04-2024	01-11-2023	30-11-2023	Assigned To Officer	
KHAWAJA SPINNING MILLS LIMITED	AAA-11111	Sindh ET&NC	100000	0	100000	Pakistan Rupee	Allied Bank Ltd		08-08-2023	02-09-2023	Draft	

Figure 39

iv. Now click on "Select Bank Guarantee Number" button.

Search anything 3984 KHAWAJA SPINNING MILLS LIMITED TR

Create CESS Release Bank Guarantee Request
Home / LPCO / Release Bank Guarantee / Create /

Please complete all the steps to create a Release Bank Guarantee request. All fields are mandatory except the ones marked as Optional. Save

Bank Guarantee Information Select Bank Guarantee Number

Documents

Guarantee Number	Bank Guarantee Value	Consumed Bank Guarantee	Bank Guarantee Balance
N/A	0	0	0

Currency	Bank	Issued On	Expiry
N/A	N/A	N/A	N/A

Remarks
Enter Remarks

Save & Proceed

Figure 40



v. Select the relevant Bank Guarantee Number from the list.

Bank Guarantee Information

Select Bank Guarantee Number:

Bank Guarantee Selection	Department	Bank Guarantee Number	Bank	Currency	Issued On	Expiry	Value	Balance
<input type="text" value="Bank Guarantee Number"/>	idh BNC	ddddd	ABL	PKR	01-11-2023	02-12-2023	400000	35468
	idh BNC	BG-E-2	ABL	PKR	01-11-2023	30-11-2023	200000	11821
	idh BNC	KSEI39393	ABP	PKR	21-09-2023	30-11-2023	100000	88198

Close

1 - 5 of 5 items

Figure 41

vi. Review the Bank Guarantee details and click on 'Save and Proceed' button.

Guarantee Number	Bank Guarantee Value	Consumed Bank Guarantee	Bank Guarantee Balance
ddddd	400000	364532	35468

Currency	Bank	Issued On	Expiry
PKR	ABL	01-11-2023	02-12-2023

Remarks
Consumed

Bank Guarantee Consumption History (Guarantee Number: ddddd)

Transacted On	Revolution No.	Bank Guarantee Balance	Request Submitted On
01-12-2023	1	35468	01-12-2023

Remarks	Officer Name	Officer Comments
ok	SETN OGA ADMIN	ok

BL/AWB Number	IGM Number	Index Number
Automation-151	333	52

Importer Name	Importer Address	IGM Importer Name
M/S KHAWAJA SPINNING MILLS LTD,	10-L GULBERG III MAIN FERROZPUR ROAD , LAHORE	GLOBAL TRADE OF METALS

Agent Name	Cess Amount (Rs.)	Transacted Amount
	1505422	-364532

Documents
UploadPdf.pdf

View GD / SD Details

Save & Proceed

Figure 42



vii. Your Release Bank Guarantee request has been assigned to the officer.

PSW
Home
Release Bank Guarantee
Home / LPCO / Release Bank Guarantee

In Queue

Release Bank Guarantee

Trader Name / Agent Name	Guarantee Number	BG Value	BG Balance	Currency	Bank	Issued On	Expiry	Submitted On	Age	Status	Actions
Asif Mehmood Kahn	2647416546	10,000	5,000	USD	HBL	12/06/2022	12/06/2022	12/06/2022	2 Day (s)	Assigned to Officer	
Asif Mehmood Kahn	2647416546	10,000	5,000	USD	HBL	12/06/2022	12/06/2022	12/06/2022	2 Day (s)	Assigned to Officer	
Asif Mehmood Kahn	2647416546	10,000	5,000	USD	HBL	12/06/2022	12/06/2022	12/06/2022	2 Day (s)	Assigned to Officer	
Asif Mehmood Kahn	2647416546	10,000	5,000	USD	HBL	12/06/2022	12/06/2022	12/06/2022	2 Day (s)	Assigned to Officer	
Asif Mehmood Kahn	2647416546	10,000	5,000	USD	HBL	12/06/2022	12/06/2022	12/06/2022	2 Day (s)	Assigned to Officer	
Asif Mehmood Kahn	2647416546	10,000	5,000	USD	HBL	12/06/2022	12/06/2022	12/06/2022	2 Day (s)	Assigned to Officer	
Asif Mehmood Kahn	2647416546	10,000	5,000	USD	HBL	12/06/2022	12/06/2022	12/06/2022	2 Day (s)	Assigned to Officer	

Figure 43

viii. Your Release Bank Guarantee request has been successfully approved.

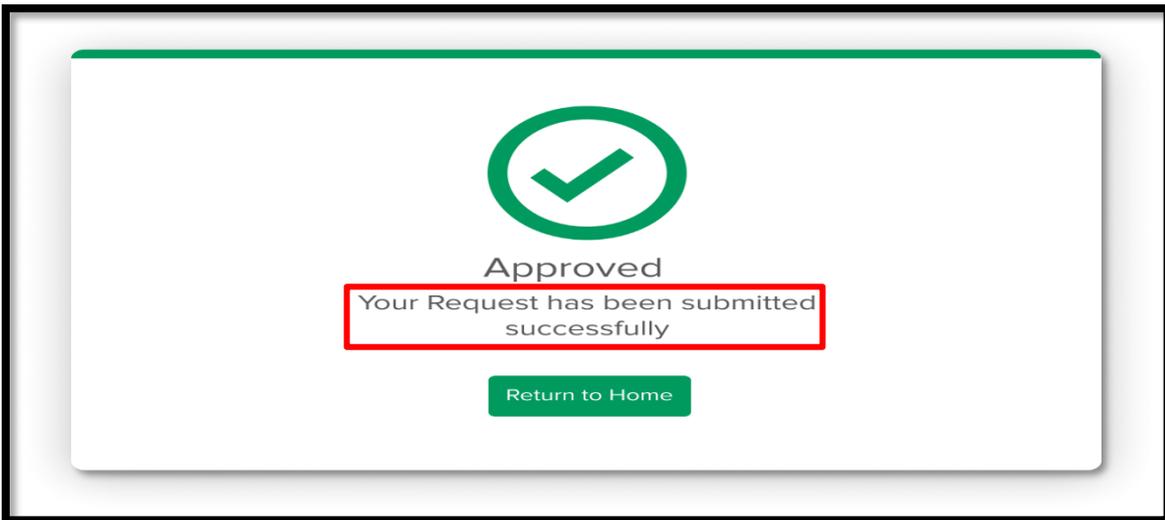


Figure 44



6. CONTACT INFORMATION NEED ANY ASSISTANCE?

Please feel free to contact us as:

Email: support@psw.gov.pk

Phone: 021-111-111-779



+92-51-9245605



info@psw.gov.pk



www.psw.gov.pk